

Dear Students

Subject: April 2021 Examinations – All Eighteen (18) Courses from Operational Level-1 (OL1) to Strategic Level-2 (SL2)

Students are advised to note the following instructions for forthcoming **April 2021 Examinations** for their understanding and compliance:

1- PLAN SCHEDULE AND VENUE FOR FORTHCOMING APRIL 2021 EXAMINATIONS:

The Institute's forthcoming April 2021 Examinations are expected to be held as per the below given tentative schedule:

Examining Level(s)	Tentative Exam Commencement Date	Exam Venue
All eighteen (18) courses from Operational Level-1 to Strategic Level-2	Monday, 05-April-2021	Karachi, Lahore, Islamabad, Multan, Faisalabad, Hyderabad, Peshawar, Quetta and *Outside Pakistan

**Examinations Outside Pakistan shall be conducted through Remote Access. Necessary guidelines/ instructions for Remote Access Exams will be shared shortly.*

The examination **Question Papers Pattern & Structure** are already available on Institute's website and may be followed by www.icmap.com.pk/cma_pattern_structure_question_paper.aspx for April 2021 Examinations ready reference.

2- DATES FOR SUBMISSION OF EXAMINATION APPLICATION FORMS:

Examination Application Forms for forthcoming April 2021 Examinations will be submitted online through Institute's website (www.icmap.com.pk/NoticeBoard.aspx). Dates for submission of Examination Application Forms are as follows:

- **With Normal Fee Only – from Fri, 19-Mar-2021 to Thu, 25-Mar-2021**

NOTE: (1) Students are advised to EMAIL THE SCANNED COPIES OF PAID EXAM FEE VOUCHERS/ RECEIPTS ALONG WITH SUBMITTED EXAMINATION APPLICATION FORM [DULY SIGNED], OR THE SAME MAY BE SUBMITTED AT RESPECTIVE ICMA PAKISTAN CAMPUS, WITHIN THE ABOVE PRESCRIBED DEADLINES, otherwise, their enrolment for April 2021 Examinations will not be considered in any case. The details for sending email is as under:

Sr. No.	Students of ICMA Pakistan Centres	Send Your Email To
1.	Karachi [Head Office and North Nazimabad Campuses]	fee.khi@icmap.com.pk
2.	Lahore	fee.lhr@icmap.com.pk
3.	Islamabad	fee.isb@icmap.com.pk
4.	Multan	fee.mul@icmap.com.pk
5.	Faisalabad	fee.fsd@icmap.com.pk
6.	Hyderabad	fee.hyd@icmap.com.pk
7.	Peshawar	fee.psr@icmap.com.pk
8.	Quetta	fee.qta@icmap.com.pk

(2) During the submission of examination application form, it is advised to UPLOAD THE RECENT PHOTOGRAPH [NOT OLDER THAN SIX (6) MONTHS] WITH BLUE OR WHITE BACKGROUND ONLY. Whereas, in case of uploading/ placing the irrelevant photograph, Examination Application Forms will not be accepted and/ or Admit Cards will not be issued.

3- EXAMINATION FEE:

Schedule of examination fee is given below:

Sr. No.	Levels	Exam Fee per Course	
		Local [In Pak Rupees]	Outside Pakistan
1.	Operational Level-1	2,500	US \$ 180
2.	Operational Level-2	3,000	
3.	Managerial Level-1	4,000	
4.	Managerial Level-2	4,000	
5.	Strategic Level-1	4,500	
6.	Strategic Level-2	4,500	

Note: Overseas students are advised to remit their Exam Fee in Pak Rupees instead of foreign currency.

4- ELIGIBILITY:

All such examinees who have already completed the examination eligibility as available on www.icmap.com.pk/exam_eligibility.aspx and fulfill the criteria of Exam Progression Scheme as available on www.icmap.com.pk/exam_progression_scheme.aspx.

5- FOR ANY QUERY, CONTACT YOUR RESPECTIVE ICMA PAKISTAN CAMPUS:

If a student fails to sign-in and/ or in case of any related issue for submission of Examination Application Form, he/ she may contact the respective ICMA Pakistan Campus for onward solution/ communication to the Examination Department.

6- TIMETABLE/ EXAMINATION SCHEDULE AND ADMIT CARDS:

The timetable/ examination schedule and admit cards for forthcoming April 2021 Examinations will be issued **in due course of time**. Whereas, there will be **no facility to change an exam day/ shift**.

7- PROVISIONALLY REGISTERED STUDENTS:

All provisionally registered students are advised to **regularize their registration number by March 15, 2021**, and submit their online Examination Application Forms for appearing in forthcoming April 2021 Examinations.

8- CHANGE OF EXAMINATION CENTRE AND SUBJECT(S):

Candidates desiring to change their examination centre may kindly ensure that their **written/ signed** requests, along with a copy of applicable exam fee payment slip/ voucher, should reach the Examination Department, **preferably through their Regional ICMA Pakistan Centres**, by **March 27, 2021 POSITIVELY**. **Applications received after due date shall not be accommodated**. Moreover, students are advised to opt their desired subject(s) carefully as the **request(s) for change of subject(s) will not be entertained**.

NOTE: There is no provision for examination fee transfer facility on request w.e.f. September 2019. For details, examinees may refer to the link www.icmap.com.pk/ExamNotice_PDF/cir_exam_07082k19.pdf.

9- OFFENCES AND PROPOSED PENALTIES IN RESPECT OF UNFAIR MEANS CASES, WHICH MAY CANCEL RESULTS:

Students are advised to refer the uploaded 'Offences and Proposed Penalties in respect of Unfair Means Cases', available at https://www.icmap.com.pk/pdfs/Offences_and_Proposed_Penalties_of_Unfair_Means_Cases.pdf and at www.icmap.com.pk/ExamNotice_PDF/exam_notice_08062k20.pdf for a ready reference.

10- CORRESPONDENCE WITH EXAMINATION DEPARTMENT:

The students are advised to provide their **active/ operative and full contact details only [i.e. Residential Address, Email Address, Phone/ Mobile Number(s)]**. In case if any correspondence is required with the students, **the Examination Department will respond/ contact to the provided contact details only**.



SENIOR DIRECTOR EXAMINATIONS

NB: In the light of the decision by the Government, the examination [for students appearing across Pakistan at designated ICMA Pakistan campuses] may be conducted either through Remote Access or Campus Based, as the case may be.